



Learn Excel 2010 Expert Skills with the Smart Method: Courseware Tutorial Teaching Advanced Techniques (Paperback)

By Mike Smart

The Smart Method Ltd, United Kingdom, 2011. Paperback. Book Condition: New. 295 x 208 mm. Language: English . Brand New Book ***** Print on Demand *****.This Excel 2010 book is for users who want to upgrade their basic Excel 2010 skills to true expert level. It will teach you to master all of the Excel 2010 advanced features. If you are an absolute beginner you need our Excel 2010 Essential Skills book. The book is very, very different to any other computer book you have ever read. The Smart Method provides an entirely new and better way to master advanced Excel 2010 features. Here s just four of the many ways in which the book is unique: This book won t waste your time by teaching basic Excel 2010 skills that you already know. All of that material is covered already in our beginner s Excel 2010 Essential Skills book. By assuming that you are already able to use the Excel 2010 basic features, far more ground can be covered. Instruction is logically structured into sessions and lessons. While this makes the book ideal for self-instruction, you can also use it to run your own, highly effective, adult training courses. Every lesson...



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