

Computer Application Practical Guide (with CD-ROM in the 21st century computer technology. vocational education planning materials)



Filesize: 7.92 MB

Reviews

A must buy book if you need to adding benefit. It really is writter in easy terms instead of difficult to understand. I found out this ebook from my dad and i advised this publication to find out.

(Prof. Elton Gibson I)

COMPUTER APPLICATION PRACTICAL GUIDE (WITH CD-ROM IN THE 21ST CENTURY COMPUTER TECHNOLOGY. VOCATIONAL EDUCATION PLANNING MATERIALS)



paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 221 Publisher: People's Post Pub. Date :2010-08-01 version 1. This book introduces the basic knowledge of computer and network applications. the main contents include basic knowledge of computer. keyboard and text entry. Chinese Windows XP operating system. Chinese version of Word 2003. Excel 2003 Chinese version. PowerPoint 2003 knowledge of the Chinese version and network applications. Book to be practical. technical principle. the use of task-driven form of organizing content. emphasis on computer skills training. Book with a specialized computer training and examinations on the basis of machine-related software and test database. This book can be used as higher vocational colleges' computer-based curriculum materials. but also self-refer for computer beginners. Contents: basic computer knowledge of the project a Task 1: Understanding the development and application of computer Task 2: Use the number system conversion Task 3: The computer's basic computing tasks 4: The two components of a computer system keyboard and text input task 1: Introduction Task 2 keyboard : Pinyin input method Task 3: Wubi input method project three Chinese Windows XP operating system task 1: Windows XP operating system-based task 2: Windows XP file management tasks 3: Windows XP Display Settings item four personality Word 2003 document processing tasks 1: Understanding the Word 2003 document processing software Task 2: Document Editing Task 3: Document Formatting Task 4: page formatting Task 5: photo-text task 6: Form Operation Task 7: Adding comments to documents. footnotes and endnotes task 8: Using and creating styles Task 9: Long Document Layout Excel 2003 spreadsheet program five tasks 1: Excel 2003 Basics Task 2: Excel 2003 Basic Operation Task 3: Form the production and formatting Task 4: Data Management Task 5:...



[Read Computer Application Practical Guide \(with CD-ROM in the 21st century computer technology. vocational education planning materials\) Online](#)



[Download PDF Computer Application Practical Guide \(with CD-ROM in the 21st century computer technology. vocational education planning materials\)](#)

Relevant PDFs



Applied Undergraduate Business English family planning materials: business knowledge REVIEW (English)(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date: 2012 Pages: 240 Language: English Publisher: Foreign Economic and Trade University...

[Save Document »](#)



Access2003 Chinese version of the basic tutorial (secondary vocational schools teaching computer series)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 192 Publisher: People's Post Pub. Date :2011-10-01 version 1. Access 2003 Tutorial...

[Save Document »](#)



Computer Q & A 98 wit - the challenge wit king(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Publisher: Twenty-first Century Press Pub. Date :2007-2-1. This is a collection of scientific knowledge...

[Save Document »](#)



Edge] the collection stacks of children's literature: Chunhyang Qiuyun 1.2 --- Children's Literature 2004(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date: 2005 Pages: 815 Publisher: the Chinese teenager Shop Books all book....

[Save Document »](#)



TJ new concept of the Preschool Quality Education Engineering: new happy learning young children (3-5 years old) daily learning book Intermediate (2) (Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2005-09-01 Publisher: Chinese children before making Reading: All books are the...

[Save Document »](#)

**Preschool education research methods(Chinese Edition)**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2013-08-01 Language: Chinese Publisher:. Nanjing University Press only genuine new book

[Download PDF »](#)

**The love of Winnie the Pooh Pack (Disney English Home Edition) (Set of 9)**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback Pages Number: 1224 Language: English. Disney Home Edition English English enlightenment and good

[Download PDF »](#)

**Under the ninth-grade language - PEP - Online Classroom**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 197 Publisher: Dragon Book Pub. Date :2009-9-1. Contents: Love in the first

[Download PDF »](#)

**city and people. sociological narrative**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Publisher: Dalian University of Technology Press Pub. Date :2010-05-01. incorporated into the collection

[Download PDF »](#)

**US Genuine Specials] touch education(Chinese Edition)**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2012-05 Pages: 212 Publisher: Jilin Publishing Group LLC. the new reincarnation

[Download PDF »](#)